



Indira Gandhi Delhi Technical University for Women  
Kashmere Gate, Delhi-110006  
(Examination Division)

Ref. No. 02(29)/2020-IGDTUW-EXAM/1701

Dated : 28/11/2023

**CIRCULAR-NO-28/2023/EXAM**

**Subject: Conduct of Supplementary Examination (CBCS students only), January 2024**

It has been decided to conduct the Supplementary Examinations for the CBCS students of academic year 2023-24, subject to fulfillment of certain conditions. **The Examination will be conducted through Offline Mode.** The Supplementary examinations are tentatively scheduled from **First week of January, 24** and the schedule of the examination will be released on University Website shortly.

**For CBCS students only (Batches admitted 2019 onwards)**

**As per Regulation of CBCS Examination for the conduction Supplementary Examinations**

(i) Supplementary Examination will be conducted for all back papers of the previous semesters along with the regular examination in both the semesters (Even and Odd). That means in forthcoming **January 2024 supplementary examination, CBCS students of any batch ( w. e. f 2019 batch to 2022 admitted batch) can appear the back papers of their Even semester like second , fourth, sixth and eighth semester.**

(ii) Students will be awarded grades as per the performance in Supplementary Examination.

The eligibility criteria and other guidelines for appearing supplementary examination are as follows:-

- 1) A student who was detained in the previous academic year (in any of the semester) will not be allowed to appear for supplementary Examination.
- 2) A student who has not appeared for both odd and even end-semester examination in the previous academic year will not be allowed to appear for supplementary Examination.
- 3) If a paper to be registered for supplementary, she should have registered for that paper also in that preceding semester end term Examination.
- 4) **Students are not allowed to revise her internal component marks in supplementary examination.**

- 5) A student wishing to appear for supplementary examination must register within the specified time period provided by the University by paying requisite fees Rs 500/- per paper.

**Students will be awarded marks as per the performance in Supplementary Examination. Accordingly, grades will be awarded on the basis of performance of the student in Supplementary Examination as per absolute marking system.**

All such students may fill supplementary examination form till **28<sup>th</sup>, November, 2023 5:00 P.M.** The students applying for the Supplementary Examination are required to pay the fee of Rs. 500/- per paper through Demand Draft In favor of Registrar, IGDTUW only.

The registration form for the conduct of Supplementary Examination is available on university website w.e.f **28.11.2023** and the last date for filling up the form for Supplementary Examination is **11<sup>th</sup>, December 2023 5:00 P.M.** The students applying for the Supplementary Examination are required to pay the fee of Rs. 500/- per paper through Demand Draft In favor of Registrar, IGDTUW.

Students who are applying for Supplementary Examination are required to submit the documents (application form as well as required Demand draft) to the Examination Division on or before **11<sup>th</sup>, December 2023 5:00 P.M.**


For further details the concerned students may contact Examination division, IGDTUW or can drop an email at [sanjibkumarsahu@igdtuw.ac.in](mailto:sanjibkumarsahu@igdtuw.ac.in)

This issues with the approval of Competent Authority.

Dean (Examination Affairs)

Copy for kind information to:

- (i) Dean (Academics Affairs)
- (ii) All HoDs
- (iii) DFO, IGDTUW
- (iv) PS to Vice-Chancellor-IGDTUW
- (v) PA to Registrar
- (vi) System Analyst with a request to upload on the University website.
- (vii) Guard File

  
28/11/2023  
(Dr. G.S)



